



**AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
February 16, 2016
9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Prayer**
- 4. Approval of Consent Agenda**
- 5. Open Forum**
- 6. County Judge's Office:**
 - A. AI-53416** Proclamation declaring February as Canned Food Month
 - B. AI-53423** Approval of Letter of Support for EDP Renewables Hidalgo Wind Farm with authority for County Judge to sign
- 7. District Attorney's Office:**
 - A. AI-53231** DA's Office-Hidalgo County Domestic Violence Specialty Prosecutor Grant (1281):
 1. Requesting approval to apply for the FY2016 Hidalgo County Domestic Violence Specialty Prosecutor Grant
 2. Requesting approval of resolution to designate County Judge as the grantee's authorized official and to sign documents
 - B. AI-53146** HIDTA Task Force (1252 & 1254)
 1. Requesting approval of the Amended FY 2014 Equitable Sharing Agreement and Certification Report for the HIDTA Task Force.
 2. Requesting approval of the FY 2015 Equitable Sharing Agreement and Certification Report for the HIDTA Task Force.

District Attorney (1256)

 3. Requesting approval of the FY 2015 Equitable Sharing Agreement and Certification Report for the Hidalgo County District Attorney's Office.

8. Constables:

- A. AI-53317** Constable Pct.#2:
Presentation and discussion of the 2015 Racial Profiling Report as presented by the Hidalgo County Constable Pct. 2 Office, in accordance with Article 2.133 of the Texas Code of Criminal Procedure.
- B. AI-53383** Constable Pct. 3
Requesting approval of the FY15 Equitable Sharing Agreement and Certification Report for the Hidalgo County Constable Department Precinct 3 .
- C. AI-53316** Constable Pct. 3:
Presentation and discussion of the 2015 Racial Profiling Report as presented by the Hidalgo County Constable Precinct 3 Department in accordance with Article 2.134 of the Texas Code of Criminal Procedures.
- D. AI-53131** Constable Pct. 4:
Requesting authorization for the County Judge to execute the 2015 Equitable Sharing Agreement and Certification Report.
- E. AI-53110** Constable Pct. 4:
Requesting approval to participate alongside with Uniting Neighbors In Drug Abuse Defense (UNIDAD) Coalition in reducing prescription drug abuse in Hidalgo County by participating in the CVS Operation Medicine Drop Permanent Collection Box Program by having a drop box located in our department. Residents of Hidalgo County can safely dispose of expired, unused or unwanted prescription medications.

9. Sheriff's Office:

- A. AI-53400**
Sheriff's Office – K9s4COPS (1284):
1. Authorization and approval to apply for the K9s4COPS grant.
2. Authorization for County Judge, as authorized official, to sign required documents for the application.
- B. AI-53341** 1. Requesting authorization to amend the 2014 Equitable Sharing Agreement and Certification Report and authorize the County Judge to execute said report.
2. Requesting authorization for the County Judge to execute the 2015 Equitable sharing Agreement and Certification Report.
- C. AI-53336** Authorization and approval of agreement between Langley Productions, Inc. and the Hidalgo County Sheriff's Office for filming program episodes at the Hidalgo County Jail, with authorization for Hidalgo County Sheriff J.E. "Eddie" Guerra to execute agreement "subject to compliance w/HB1295 or other statutes when and if applicable"

- D. AI-53248** 1. Approval of Memorandum of Understanding for Emergency Evacuation Plan and Addendum between the Department of Homeland Security Immigration and Customs Enforcement and the Hidalgo County Sheriff's Office.
2. Authorization for the County Judge, as authorized official, and County Sheriff to sign documents.
- E. AI-53247** 1. Approval of Memorandum of Understanding for Mutual Assistance and Addendum between the Department of Veterans Affairs and the Hidalgo County Sheriff's Office.
2. Approval and Authorization for the County Judge, as authorized official, and County Sheriff to sign documents.
- F. AI-53287** Requesting approval for fuel reimbursement for Sergeant Joshua Kaltenbach in the amount of \$23.30 with authority for County Treasurer to issue check after auditing procedures are completed by County Auditor.

10. Executive Office:

- A. AI-53371** Appointment of Hidalgo County Fire Marshal
- B. AI-53301** Tropical Texas Behavioral Health (1100):
1. Approval of payment to Tropical Texas Behavioral Health for FY 2016 county allocation of required local match in the amount of \$810,358.00 for DSHS Contract #537-16-0124-00036 in accordance with Texas Health & Safety Code Section 534.066 with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor;

2. Approval of payment to Tropical Texas Behavioral Health for FY 2016 county allocation match in the amount of \$248,109.00 for psychiatric emergency crisis services - DSHS Contract #537-16-0124-00036 with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor;

TOTAL PAYMENT AMOUNT \$1,058,467.00
- C. AI-53418** Authorization for Judge Ramon Garcia to sign the Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan form to be submitted by the Hidalgo County Housing Authority for their Annual Year Capital Fund Program application.
- D. AI-53420** Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Villa Verde.
- E. AI-53421** Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Starlight Development.
- F. AI-53422** Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Palmera Heights.

- G. AI-53105** Approval of 2016 Museum Funding Agreement between County of Hidalgo and Museum of South Texas History in the amount of \$360,000.00, "subject to compliance w/HB1295 or other statutes when and if applicable"
- H. AI-53102** Approval of 2016 Library Interlocal Agreements between Hidalgo County and the following cities:
Alamo, Donna, Edinburg, Elsa, Hidalgo, La Joya, McAllen, Mercedes, Mission, Penitas, Pharr, San Juan and Weslaco
- I. AI-53331** Request by Edinburg Fire Department to use the Hidalgo County Courthouse Square for Bike and Run Event to be held on Saturday, May 21, 2016 (all day)
- J. AI-53372** Requesting permission by CASA of Hidalgo County, Inc. to use open forum area of the courthouse for 19th Annual Candlelight Vigil to be held on April 07, 2016 - (5:30 pm to 8:00 pm)
- K. AI-53315** Approval to accept settlement check from the Attorney General of Texas in the amount of \$4,000.00 to settle auto claim accident with County vehicle. (Constable Precinct 1)
- L. AI-53391** Indigent Defense:
Requesting approval to reimburse Isidro Sepulveda, Jr. the amount of \$ 9.00 and David Sinder the amount of \$11.09 for hotel expenses exceeding allowable rate in connection with trip to Galveston for 39th Annual Texas Association for Court Administration, with authority for County Treasurer to issue check after review and auditing procedures are completed by County Auditor
- M. AI-53415** Public Defense:
Requesting approval of payment of attorney vouchers (not submitted within 3 months of disposition as per Local Rules of Administration adopted under TLGC 74.093) from attorney J. Roel Garcia in connection with legal representation of indigent defendants with authority for County Treasurer to issue payment after review and auditing procedures are completed by County Auditor:

	Invoice Date	Disposition Date	Cause # / Court #	Amount
1	6/4/15	12/3/14	CR-11-1858-D / County Court #4	200.00
2	11/25/15	10/1/15	CR-15-08472-B / County Court #2	300.00
			TOTAL	500.00

11. Human Resources:

- A. AI-53430** 1. Requesting waiver of the Budget Amendment Policy - Personnel-Related Amendments.
2. Approval of the following salary schedule changes, effective 01/25/16:

Dept/Program	Slot No.	Position Title	Approved Budgeted Salary	Proposed Budgeted
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				Salary
110-006	0028	Executive Assistant III	\$61,532.00	\$59,727.00
110-006	0003	Assistant Chief Administrator	\$70,336.00	\$72,141.00

3. Approval to revise the Salary Schedule in accordance with Commissioners Court action.

B. AI-53304 Criminal Auxiliary Court (1100):

1. Discussion, consideration, and approval of the following personnel action, effective next full pay period, 02/22/16:

<i>Action</i>	<i>Dept. #</i>	<i>Slot No.</i>	<i>Current Position Title</i>	<i>Proposed Position Title</i>
Title Change	045-001	0004	Liaison	Assistant Court Coordinator

2. Approval to revise the salary schedule in accordance with Commissioner's Court action.

C. AI-53398 389th DC (1100):

1. Requesting waiver of the Budget Amendment Policy - Personnel Related Amendments.

2. Discussion, consideration, and approval of the following personnel actions, effective next full pay period, 02/22/16:

Action	Dept/ Program	Slot#	Position Title	Current Budgeted Allowance	Proposed Budgeted Allowance
Decrease Allowance (Interpreter)	008-001	0003 (vacant)	Bailiff	\$2,500.00	\$1,000.00
Increase Allowance (Interpreter)	008-001	0004 (vacant)	Assistant Coordinator	\$3,500.00	\$5,000.00

3. Approval to revise salary schedule in accordance with Commissioners' Court action.

D. AI-53413 Sheriff's Office (1100):

1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.

2. Discussion, consideration and approval of the following personnel actions, effective next full pay period, 2/22/2016:

Action	Dept. / Program	Slot No.	Position Title	Current Budgeted Allowance	Proposed Budgeted Allowance
Add Clothing Allowance	280-001	0024	Sergeant Step I	\$0.00	\$500.00

3. Approval to revise the salary schedule in accordance with Commissioners Court action.

- E. AI-53442** District Attorney's Office- Crim. DA (1100)/Civil Litigation (1100)/Bond Forfeiture (1100)/Check Fraud (1222)/Chapter 59 (1223)/Pre-Trial (1225):
1. Approval of personnel actions, as listed on Exhibit A, effective 02/22/16.
 2. Approval of transfer(s)/appropriation(s).
 3. Approval to revise the salary schedule(s) in accordance with Commissioners Court action.

12. Health & Human Services Department:

- A. AI-53419** For discussion and action of notice that Dr. Ivan Melendez, Hidalgo County Health Authority/Physician, will be on leave of absence for approximately six weeks, tentatively scheduled to start March 1, 2016.
- B. AI-53321** Requesting approval of the Inter-local Cooperation Agreement between City of McAllen and Hidalgo County in connection with holding a joint event with the South Texas Hurricane Conference and the South Texas Ebola and Infectious Disease Conference for personnel who respond and provide services in cases of emergencies involving hurricanes and other potential public calamities and further described in BACKGROUND and detailed in the ILA attached herein.
- C. AI-53279**
1. Requesting approval to accept a Radiological Workshop award from the Texas Department of State Health Services for the period of April 1, 2016 through June 15, 2016 in the amount of \$10,000.00.
 2. Requesting approval of the Certification of Revenue in the amount of \$10,000.00.
 3. Requesting approval of the budget appropriation.

D. Health Care Funding District:

1. Discussion and/or action, including but not limited to Health Care Funding District and/or Expenditures

E. Indigent Health Care Program:

1. Discussion and/or action, including but not limited to Indigent Health Care Program and 1115 Waiver and/or Expenditures

13. Community Service Agency:

- A. AI-53268** Discussion and possible action to adopt the district map of Hidalgo County thus designating District One, District Two and District Three for purposes of Low Income Representatives to the Community Advisory Board.

14. IT Department:

A. AI-53350 EMERGENCY MANAGEMENT/DISTRICT ATTORNEY'S OFFICE

Authorization and approval to upgrade wireless equipment and activate two new wireless devices through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Qty:	Description:	Department:	Employee Name:	Service:	Equipment:	MDN:
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S @ \$199.99	956-720-2165
1	Equipment Upgrade	Emergency Mgmt.	EMC		iPhone 6S @ \$199.99	956-289-6549
1	Equipment Upgrade	Emergency Mgmt.	Office Use		iPhone 6S Plus @ \$299.99	956-227-5914
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S Plus @ \$299.99	956-328-9129
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S Plus @ \$299.99	956-457-1080
2	New Activations	District Attorney	Office Use	4G Mobile Broadband Unlimited @ \$37.99 each per month	Verizon AC791L @ \$0.	

B. AI-53339

Executive Office:

Authorization and approval for new wireless device service through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Department:	Quantity:	Description:	User:	Service Plan:	Equipment Cost:
Health Dept	4	Data Service	Office Use	Machine to Machine Account Share 1MB @ \$5.00/month	\$0
Health Dept	2	Data Service	Office Use	Machine to Machine Account Share 5MB @ \$7.00/month	\$0
Fac. Mgmt.	1	Data Service	Office Use	Machine to Machine Account Share 1MB @ \$5.00/month	\$0
Fac. Mgmt.	1	Data Service	Office Use	Machine to Machine Account Share 5MB @	\$0

				\$7.00/month	
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15. Urban County:

- A. **AI-53353** “Subject to Compliance with HB 1295, when and if Applicable.” The Urban County Program on behalf of the City of Peñitas is requesting approval of a best and final negotiated contract for professional engineering services with South Texas Infrastructure Group, LLC in the amount of \$36,147.00 utilizing CDBG FY 27 & 28 (2014 & 2015) Peñitas Street Improvement funds.

16. Elections Administration:

- A. Discussion and/or action, including but not limited to Elections updates

17. Public Defender's Office:

- A. **AI-53269** Public Defender (1100):
Discussion, consideration and approval to appoint Odalys Garcia and Isaac D. Bahena, UTRGV Students as volunteer Public Defender Interns for the period of February 22, 2016 through August 30, 2016.

18. Planning Department:

- A. **AI-53291** Discussion and possible action to execute the LPA Standard Utility Agreement for SH 364 (La Homa Rd) with Texas Gas Service, a division of One Gas, Inc.

19. Precinct #1 - Comm. Cuellar:

- A. **AI-53377** Authorization and approval of name change as proposed by the LRGVDC-911.
- B. **AI-53213** Approval of Resolution in support of proposed development at the Northwest Corner of Mile 6 W. Road and Flea Market Road, named Palmera Heights Apartments

20. Precinct #2 - Comm. Cantu:

- A. **AI-53412**
 - 1. Approval of the following road projects in the City of San Juan through previously approved Interlocal Agreement (AI#53201 CC 2/3/16):
 - a. San Antonio Road Project
 - b. Cesar Chavez Road Project
 - c. Sam Houston Road Project
 - d. Sgt Trevino Road Project
 - 2. In accordance with Section 791.014 of the Texas Government Code, requesting approval of the interlocal cooperation agreement project(s).

21. Precinct #3 - Comm. Flores:

- A. **AI-53388** Requesting approval to accept contribution from La Joya ISD in the amount of \$27,009.00 for road repairs to Western Rd.
- B. **AI-53367** Approval of closing documents for the purchase of real property from Tress Enterprises, Inc. and authorize County Judge to execute same for LOS EJIDOS DE REYNOSA AN IRR TR W1268.06' LOT 377 75.0 AC NET.

22. Precinct #4 - Comm. Palacios:

- A. **AI-53319** Pct. 4 Rd. Maint. (1200):
Approval of appropriation of funds for Pct. 4 in the amount of \$37,007.58

23. Budget & Management:

- A. **AI-53431** Discussion, consideration and approval to submit the Texas VINE Reimbursement Maintenance Invoice in the amount of \$6,928.83 (Second Qtr) and the Texas Statewide Automated Victim Notification Service (SAVNS) County Verification of Continuing Production Record with authority for County Judge to sign the required documents.
- B. **AI-53343** Discussion, consideration, and approval to set the indirect cost allocation rate at 7.36% for the grant fiscal year 2016, effective 10/01/15 through 9/30/16 for the FY 16 WIC Program.

- C. **AI-53389** 1. Approval of correction/clarification to Slot G027 (Health Clinics 340-003), as previously approved in Exhibit A on 02/03/16 (AI-53059).

Approved Budgeted Salary	Correct Budgeted Salary
\$42,725.00	\$44,007.00

- 2. Approval to revise salary schedule in accordance with Commissioner's Court action

D. Budget Appropriations:

- 1. **AI-53361** Elections Contract \$31.100 (1100):
 - 1. Approval of 2015 unappropriation of funds in the amount of \$70,008.50.
 - 2. Approval of 2016 appropriation of funds in the amount of \$70,008.50 to fund operating expenditures.

24. Purchasing Department:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

- 1. AI-53325** Fire Marshal's Office:
Acceptance and approval of a award of bid [solicited through sealed quotes received & detailed in attachment] to the vendor submitting the lowest and best quote including the approval of contract for RFSQ No 2016-072-SMA "Hidalgo County Fire Marshal's Office-Vetting Services" and subject to compliance with HB1295 and other applicable statues when and if necessary.
- 2. AI-53385** Pursuant to Article 1.4 of current Lease Agreement between Hidalgo County and Jack McClelland [contract #C-12-276-10-30], approval to send the sixty [60] day written notice of termination for the building housing the Department of Human Resources with official date of correspondence to be determined by Mr. V. Guerra, Executive Officer.
- 3. AI-53283** Approval of "First Amendment" to Service Contract #E-15-201-05-19 [including Exhibit B-1 Price List for HR] between Hidalgo County and CTC Distributing Ltd. for "Off-Premises Record Storage-Pick-up Retrieval & Delivery" where the County wishes to add Human Resources (HR) for the purpose of off premises storage/retrieval services under contract to store files.
- 4. AI-53265** A. Requesting approval to declare the items listed in Exhibit "A" (attached herein), office furniture, equipment and vehicles as "Surplus" for the purpose of sale through auction (scheduled for 03-09-2016) in accordance with Texas Local Government Code 263.152 (a)(1); AND, in the event "NO BIDS" received,

B. Pursuant to Texas Local Government Code, 263.151(1) and/or 263.152(a)(3), Commissioners Court proceed to:'...order any of the property to be destroyed or otherwise disposed of as worthless in as much as the sale of said items CC undertook to sell (under Subsection (1) at auction on 03-09-2016 resulted in no bids were received; C. Requesting authority to publish advertisement for the auction of surplus equipment and vehicles scheduled for 03-09-2016, including but not limited to Seized, Abandoned and Unclaimed Property or additional and/or necessary auctions.
- 5. AI-53128** Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Anrige, Inc. dba A Clean Portoco, under the same terms and conditions for "Lease and/or Service of Portable Toilets" - Hidalgo County.

B. Executive Officer

- 1. AI-53098** Safety Division:
Approval to purchase One (1) New 2016 Ford F-150 through the County's membership/participation with BuyBoard's awarded vendor, Caldwell Country Chevrolet/Ford (Contract #430-13) in the amount of \$24,358.00 which includes delivery and a one time administration fee of \$400.00-Project #2016-045-MEG.

C. Pct. 1

1. **AI-53394** Approval of Work Authorization #6 submitted by Millennium Engineers Group, Inc.-Contract #C-15-319-09-15 for the provision of "Construction Materials Engineering and Testing Services in connection with Mile 12.5 Road Project in the amount of \$2,394.75 thru assigned requisition #292904.

D. Pct. 2

1. **AI-53354** Acceptance and approval of the construction contract documents for Hidalgo County Precinct No. 2: "Eldora Road Improvements (from I Road to Raul Longoria Road)" (CC award action AI-52971, 01/19/16) to 2GS, LLC dba Earthworks Enterprise, LLC, in the total amount of \$279,192.75, for Contract# C-16-061-01-19 reviewed and approved as to form by Legal Counsel.
2. **AI-52727** Presentation of bids received from vendors submitting the lowest and best price [as detailed in tabulation sheet contained herein & meeting all specifications and/or requirements] for the purpose of approving multiple A: awards and B: contracts for the Request for Bids titled: Hidalgo County Precinct No. 2- "Hauling of Dirt" through project No.: 2016-007-12-09-SGS.
3. **AI-53307** Acceptance and re-approval of revised final AIA [2007] B101 & A201 Forms of Agreement #C-15-159-09-15-with **THE WARREN GROUP ARCHITECTS, INC., [CC 9/15/15]** in connection to the **"DESIGN and CONSTRUCTION of a COUNTY WIDE SERVICE SHOP"** as approved by legal counsel.
4. **AI-53344** A. Approval of First Amendment to contract #C-15-394-10-27 [CC 10-27-15] between HC and IOC Company, LLC to clarify the completion date subject to date Purchase Order issued and not contract date;

B. Approval of Certificate of Construction Completion as submitted by IOC Company, LLC reflecting the date of 11-25-15.

E. Pct. 3

1. **AI-53356** Requesting approval of a professional engineering services agreement# **C-15-425-02-16** with **L&G CONSULTING ENGINEERS, INC. d/b/a L&G ENGINEERING** for the purposes of **(on call)-"GEO TECHNICAL and CONSTRUCTION MATERIALS TESTING SERVICES"** for projects located within **HIDALGO COUNTY PRECINCT NO. 3**, commencing, **02/16/16**.
2. **AI-53306** Acceptance and approval of a professional services agreement" No. **C-16-054-02-16** with **Hinojosa Engineering Inc.** for the purposes of a **(job specific) Project: "Surveying Services of the Penitas Landfill"** for **Hidalgo County Precinct 3**, **(Contract term one (1) year commencing 02/16/16 - 02/15/17)**.

F. Pct. 4

1. **AI-53323**
 - a. Acceptance and approval of a Professional Engineering Agreement# **C-16-049-02-16** with **L&G Consulting Engineers, Inc. d/b/a L&G Engineering**, for [Job Specific] Project: **"Mile 5 from Taylor Road to FM 2220 (Ware Road)"** for **Hidalgo County Precinct No. 4** including compliance with HB1295 [if and when applicable];
 - b. Pursuant to **Article 14** of the "professional engineering services" agreement #**C-16-049-02-16** with **L&G Consulting Engineers, Inc. d/b/a L&G Engineering**, is requesting approval to engage the services of **SUB-CONTRACTOR (AMA TERRA ENVIRONMENTAL, INC.)** with adherence to insurance provisions required by said article;
 - c. Acceptance and approval of **Work Authorization No. 1 (with an estimated cost of \$ 671,870.00)** as submitted by project engineer, **L&G Engineering** for [Job Specific] Project:**"Mile 5 from Taylor Road to FM 2220 (Ware Road)"** for **Hidalgo County Precinct No. 4**, in connection to agreement # **C-16-049-02-16**.
2. **AI-53161** Requesting approval of an agreement between HC and AT&T [with acceptance of the document "as-is" without any changes] to provide internet circuit and related services to the Linn-San Manuel Emergency Services Facility including the issuance of a PO through [Requisition #290463] and subject to compliance with HB1295 and/or CIQ if and when applicable with a term of 24 months.
3. **AI-53382** Ratification of issuance of PO#738354-\$120,777.10 - Southern Tire Mart, awarded vendor thru TASB-BuyBoard contract #470-14
for tires necessary to avoid a work stoppage including the awarded tires, and/or accessories, parts, appurtenances, mounting & balancing services.

G. Health & Human Services Dept.

1. **AI-53256**
 - A. Approval to Purchase All Repair & Replacement Components and Satellite Service from Ground Control for the purpose of Restoring Satellite Service to the County's Emergency Response Trailer through competitive quotes; through Requisition #291654 in the amount of \$5,521.00 for parts, labor, & freight and \$14,004.00 for Satellite Service @ \$389 / Mo. for a Total of \$19,525.00 with Company's response as acceptance of Purchase Order and not an Executed Agreement;
 - B. Requesting authority to enter into a (36) Thirty-Six Month Satellite Service Agreement with Ground Control commencing upon CC Approval and immediately following service restoration; To be billed Annually at \$389/Month
(with items subject to compliance with HB1295 and/or CIQ only when and/or if applicable.)

H. WIC

1. **AI-52901** Presentation of sole vendor, Kalifa Western Wear, Inc. submitting the sole and best bid [tabulation sheet contained herein] and meeting all specifications and/or requirements for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County WIC Program -Lease Office Space - McAllen Clinic" - through

project No.: 2016-014-01-06-SGS.

I. Facilities Management:

1. **AI-53193** Acceptance and approval of **Work Authorization No. 2** (with estimated cost proposal of **\$43,430.00**) as submitted by **HALFF ASSOCIATES, INC.** for the purposes of: **Electrical Engineering for Service Facility Remodel for Hidalgo County Planning Offices on 25th Avenue, Edinburg, TX**", through "on-call" agreement #C-15-137-04-28 titled: "Building Repairs/Renovation, Alterations and/or Additions to County Owned Buildings within Hidalgo County Precinct No. 4".

J. Colonia Access Program Pct. 3

1. **AI-53380** A. Acceptance and approval of the following for C-CAP-15-359-01-05 Havana Lomas #4 between Hidalgo County and MJA Construction, LLC as submitted through project engineer Javier Hinojosa Engineering:

1. Final construction contract (CC previously approved to award on 01-05-16) in the amount of \$176,801.00;

2. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee (_____) to execute change orders that involve ...'an increase or decrease in cost of \$50,000.00 or LESS...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

B. Acceptance and approval of the following for C-CAP-15-360-01-05 Havana Lomas #5 between Hidalgo County and 2GS, LLC as submitted through project engineer Javier Hinojosa Engineering:

1. Final construction contract (CC previously approved to award on 01-05-16) in the amount of \$78,125.50;

2. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee (_____) to execute change orders that involve ...'an increase or decrease in cost of \$50,000.00 or LESS...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

K. District Attorney

1. **AI-53362** A. Requesting exemption from competitive bidding requirements under Texas Local Government Code 262.024 (a)(7) -"an item that can obtained from only one source";

B. Approval of the "Sole Source Declaration" for [West Publishing Corporation and Subscriber] - **"THOMSON REUTERS"**, for the purposes of the **"Purchase of Books"** [Print / Pro View eBooks Programs] for the **Hidalgo District Attorney's Office** in

connection to agreement # **C-16-084-02-16**, (subject to HB Form 1295) for a period of **twenty-four (24) months, commencing, February 16, 2016 and (in compliance with HB1295).**

25. Closed Session:

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 & 551.074 to discuss the following:

- A.** Real Estate Acquisition
- B.** Pending and/or potential litigation
- C. AI-53368** Deliberation of the appointment, employment and duties of the Hidalgo County Fire Marshal
- D. AI-53266** C-4976-15-D; Disability Rights Texas v. J.E. "Eddie" Guerra in his official capacity as the Sheriff of Hidalgo County
- E. AI-53427** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Villa Verde.
- F. AI-53428** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Starlight.
- G. AI-53429** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Palmera Heights.

- 26.**
 - A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."
 - B. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation" and authority to submit letter of engagement

27. Open Session:

- A.** Real Estate Acquisition and appropriation for same
- B.** Pending and/or potential litigation
- C. AI-53369** Deliberation of the appointment, employment and duties of the Hidalgo County Fire Marshal
- D. AI-53267** C-4976-15-D; Disability Rights Texas v. J.E. "Eddie" Guerra in his official capacity as the Sheriff of Hidalgo County

- E. AI-53424** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Villa Verde
 - F. AI-53425** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Starlight.
 - G. AI-53426** Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Palmera Heights.
- 28. Closed Session:**
Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed
- 29. Open Session:**
Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed
- 30. Adjourn**

AI-53416

County Judge's Office 6. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Julia Sullivan, COUNTY JUDGE

Submitted By: Julia Sullivan, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Proclamation declaring February as Canned Food Month

BACKGROUND

Fiscal Impact

Attachments

PROCLAMATION

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Julia Sullivan

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:20 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 11:40 AM

AI-53423

County Judge's Office 6. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Approval of Letter of Support for EDP Renewables Hidalgo Wind Farm with authority for County Judge to sign

BACKGROUND

Fiscal Impact

Attachments

letter

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Virginia Jones

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:19 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 12:28 PM

AI-53231

District Attorney 7. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Ramiro Sendejo, DISTRICT ATTORNEY

Submitted By: Ramiro Sendejo, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

DA's Office-Hidalgo County Domestic Violence Specialty Prosecutor Grant (1281):

1. Requesting approval to apply for the FY2016 Hidalgo County Domestic Violence Specialty Prosecutor Grant
2. Requesting approval of resolution to designate County Judge as the grantee's authorized official and to sign documents

BACKGROUND

This grant is currently funding the salaries and fringe benefits for 1 prosecutor and 1 advocate positions.

Approval to submit application #2931302.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1281-412-00-080-018-6-XXX

FUNDS AVAILABLE Y/N?: N/A

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Match Requirement: Grantees must provide matching funds of at least thirty-five percent (35%) of total project expenditures. This requirement may be met through either cash or in-kind contributions or a combination of both. Please note: projects that are awarded with match above the required amount will be held to the higher amount.

Attachments

CJD FUNDING ANNOUNCEMENT

RESOLUTION

CJD Application

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Ramiro Sendejo

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/05/2016 10:48 AM

02/12/2016 06:02 PM

Started On: 01/29/2016 04:45 PM

AI-53146

District Attorney 7. B.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Rosie Cantu, DISTRICT ATTORNEY
Submitted By: Sylvia Solis, DISTRICT ATTORNEY
Department: DISTRICT ATTORNEY

Information

CAPTION

HIDTA Task Force (1252 & 1254)

1. Requesting approval of the Amended FY 2014 Equitable Sharing Agreement and Certification Report for the HIDTA Task Force.
2. Requesting approval of the FY 2015 Equitable Sharing Agreement and Certification Report for the HIDTA Task Force.

District Attorney (1256)

3. Requesting approval of the FY 2015 Equitable Sharing Agreement and Certification Report for the Hidalgo County District Attorney's Office.

BACKGROUND

The annual reports are prerequisites as set forth under the Guide to Equitable Sharing for State and Local Law Enforcement Agencies guidelines. Reports are being submitted to the U.S. Department of Justice. These reports are reviewed by the Hidalgo County Auditor's Office.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact

Execution of Equitable Sharing Agreement and Certification Report only.

Attachments

DA 2015 Report

HIDTA Amended 2014 Report

2015 REPORT

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Sylvia Solis

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 11:47 AM

02/12/2016 06:02 PM

Started On: 01/27/2016 11:23 AM

AI-53317

Constables 8. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Roxanne De La Cruz, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

Constable Pct.#2:

Presentation and discussion of the 2015 Racial Profiling Report as presented by the Hidalgo County Constable Pct. 2 Office, in accordance with Article 2.133 of the Texas Code of Criminal Procedure.

BACKGROUND

Fiscal Impact

Attachments

Code

Report

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Roxanne De La Cruz

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 09:29 AM

02/12/2016 11:43 AM

Started On: 02/08/2016 12:51 PM

AI-53383

Constables 8. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Raquel Ramos, CONSTABLE PCT. #3

Submitted By: Raquel Ramos, CONSTABLE PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3

Requesting approval of the FY15 Equitable Sharing Agreement and Certification Report for the Hidalgo County Constable Department Precinct 3 .

BACKGROUND

Fiscal Impact

Attachments

revised

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Raquel Ramos

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 02:01 PM

02/12/2016 11:18 AM

Started On: 02/11/2016 11:26 AM

AI-53316

Constables 8. C.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Raquel Ramos, CONSTABLE PCT. #3

Submitted By: Raquel Ramos, CONSTABLE PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3:

Presentation and discussion of the 2015 Racial Profiling Report as presented by the Hidalgo County Constable Precinct 3 Department in accordance with Article 2.134 of the Texas Code of Criminal Procedures.

BACKGROUND

Fiscal Impact

Attachments

[Article 2.134](#)

[Racial Profiling Report Statistics](#)

[2015 Racial Profiling Report](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 09:29 AM
Purchasing Department	Marty Salazar	02/11/2016 05:08 PM
Form Started By: Raquel Ramos		Started On: 02/08/2016 11:33 AM
Final Approval Date: 02/11/2016		

AI-53131

Constables 8. D.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Horaldo Sanchez, CONSTABLE PCT. #4
Submitted By: Nayla Munoz, CONSTABLE PCT. #4
Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Pct. 4:
 Requesting authorization for the County Judge to execute the 2015 Equitable Sharing Agreement and Certification Report.

BACKGROUND

Fiscal Impact

Attachments

ESAC

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	01/28/2016 10:16 AM
Purchasing Department	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Nayla Munoz		Started On: 01/26/2016 01:15 PM
Final Approval Date: 02/12/2016		

AI-53110

Constables 8. E.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Horaldo Sanchez, CONSTABLE PCT. #4
Submitted By: Nayla Munoz, CONSTABLE PCT. #4
Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Pct. 4:

Requesting approval to participate alongside with Uniting Neighbors In Drug Abuse Defense (UNIDAD) Coalition in reducing prescription drug abuse in Hidalgo County by participating in the CVS Operation Medicine Drop Permanent Collection Box Program by having a drop box located in our department. Residents of Hidalgo County can safely dispose of expired, unused or unwanted prescription medications.

BACKGROUND

Fiscal Impact

Attachments

Press Release

Policy

Letter from DA

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	01/26/2016 12:12 PM
Purchasing Department	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Nayla Munoz		Started On: 01/25/2016 03:31 PM
Final Approval Date: 02/12/2016		

AI-53400

Sheriff's Office 9. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Sheriff's Office – K9s4COPS (1284):

1. Authorization and approval to apply for the K9s4COPS grant.
2. Authorization for County Judge, as authorized official, to sign required documents for the application.

BACKGROUND

Grant will be administered by the K94COPS Organization.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No local match required.

Attachments

Application

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	02/12/2016 08:02 AM
Budget & Management	Veronica Ortiz	02/12/2016 08:56 AM
Purchasing Department	Marty Salazar	02/12/2016 11:29 AM
Form Started By: Maria Del Rosario Gonzalez		Started On: 02/11/2016 05:02 PM
Final Approval Date: 02/12/2016		

AI-53341

Sheriff's Office 9. B.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Rosie Hinojosa, SHERIFF DEPT.
Submitted By: Rosie Hinojosa, SHERIFF DEPT.
Department: SHERIFF DEPT.

Information

CAPTION

1. Requesting authorization to amend the 2014 Equitable Sharing Agreement and Certification Report and authorize the County Judge to execute said report.
2. Requesting authorization for the County Judge to execute the 2015 Equitable sharing Agreement and Certification Report.

BACKGROUND

The 2014 Equitable Sharing Agreement and Certification Report was amended to include interest revenues received after the report was submitted.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact; agreement execution only.

Attachments

report

report

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	02/09/2016 04:03 PM
Budget & Management	Veronica Ortiz	02/11/2016 10:04 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 02:51 PM
Purchasing Department	Marty Salazar	02/12/2016 05:16 PM
Form Started By: Rosie Hinojosa		Started On: 02/09/2016 03:35 PM
Final Approval Date: 02/12/2016		

AI-53336

Sheriff's Office 9. C.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Gabriel Castaneda, SHERIFF DEPT.
Submitted By: Emilia Uriegas, SHERIFF DEPT.
Department: SHERIFF DEPT.

Information

CAPTION

Authorization and approval of agreement between Langley Productions, Inc. and the Hidalgo County Sheriff's Office for filming program episodes at the Hidalgo County Jail, with authorization for Hidalgo County Sheriff J.E. "Eddie" Guerra to execute agreement "subject to compliance w/HB1295 or other statutes when and if applicable"

BACKGROUND

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>
<u>BUDGETARY IMPACT:</u>	
No budgetary impact.	

Attachments

LANGLEY.AGREEMENT

Legal Review
form

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	02/09/2016 04:55 PM
Budget & Management	Veronica Ortiz	02/11/2016 09:33 AM
Purchasing Department	Marty Salazar	02/11/2016 05:10 PM
Form Started By: Emilia Uriegas		Started On: 02/09/2016 11:03 AM
Final Approval Date: 02/11/2016		

AI-53248

Sheriff's Office 9. D.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Gabriel Castaneda, SHERIFF DEPT.
Submitted By: Emilia Uriegas, SHERIFF DEPT.
Department: SHERIFF DEPT.

Information

CAPTION

1. Approval of Memorandum of Understanding for Emergency Evacuation Plan and Addendum between the Department of Homeland Security Immigration and Customs Enforcement and the Hidalgo County Sheriff's Office.
2. Authorization for the County Judge, as authorized official, and County Sheriff to sign documents.

BACKGROUND

Our department may be required to assist in the emergency evacuation of the Port Isabel Detention Center in the event of a declared emergency.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

ICE.MOU

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	02/04/2016 11:37 AM
Budget & Management	Veronica Ortiz	02/05/2016 10:52 AM
Purchasing Department	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Emilia Uriegas		Started On: 02/01/2016 02:48 PM
Final Approval Date: 02/12/2016		

AI-53247

Sheriff's Office 9. E.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Gabriel Castaneda, SHERIFF DEPT.
Submitted By: Emilia Uriegas, SHERIFF DEPT.
Department: SHERIFF DEPT.

Information

CAPTION

1. Approval of Memorandum of Understanding for Mutual Assistance and Addendum between the Department of Veterans Affairs and the Hidalgo County Sheriff's Office.
2. Approval and Authorization for the County Judge, as authorized official, and County Sheriff to sign documents.

BACKGROUND

This will provide our department full rights to exercise law enforcement functions on VA medical center grounds when our assistance is required.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

Veterans.Affairs.mou

Form Review

Inbox

Emilia Uriegas (Originator)
 Budget & Management
 Purchasing Department
 Form Started By: Emilia Uriegas
 Final Approval Date: 02/12/2016

Reviewed By

Emilia Uriegas
 Veronica Ortiz
 Monica Badillo

Date

02/04/2016 11:37 AM
 02/05/2016 10:51 AM
 02/12/2016 06:02 PM
 Started On: 02/01/2016 02:26 PM

AI-53287

Sheriff's Office 9. F.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Myra Montoya, SHERIFF DEPT.

Submitted By: Myra Montoya, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Requesting approval for fuel reimbursement for Sergeant Joshua Kaltenbach in the amount of \$23.30 with authority for County Treasurer to issue check after auditing procedures are completed by County Auditor.

BACKGROUND

On January 1, 2016 Sheriff's Office gas pumps were not working. As a result Sergeant Kaltenbach had to stop at TA Travel Center to fuel up for three units but was only able to fuel up for two since the card had a daily usage limit and ended up paying with his personal debit card for the third unit.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-421-00-280-001-0-626

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 2/11/16.

Attachments

Sgt. Kaltenbach

Form Review

Inbox

Emilia Uriegas

Budget & Management

Form Started By: Myra Montoya

Final Approval Date: 02/11/2016

Reviewed By

Emilia Uriegas

Veronica Ortiz

Date

02/05/2016 02:40 PM

02/10/2016 04:48 PM

Started On: 02/05/2016 10:57 AM

AI-53371

Executive Office 10. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Appointment of Hidalgo County Fire Marshal

BACKGROUND

SUBCHAPTER B. COUNTY FIRE MARSHAL

Sec. 352.011. CREATION OF OFFICE; TERM. (a) The commissioners court of a county may establish the office of county fire marshal and provide office facilities, equipment, transportation, assistants, and professional services for that office.

(b) The commissioners court shall establish the term of office for a county fire marshal for a period not to exceed two years.

Sec. 352.012. QUALIFICATIONS FOR OFFICE. (a) To qualify for office, the county fire marshal must take the oath prescribed by the constitution of this state and post a bond as required by the commissioners court conditioned that the marshal will faithfully and strictly perform the duties of the office.

(b) The county fire marshal may not be directly or indirectly interested in the sale of fire-fighting equipment and may not be engaged in any type of fire insurance business.

Pending the new bond.

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/10/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 05:00 PM

02/10/2016 06:06 PM

Started On: 02/10/2016 04:51 PM

AI-53301

Executive Office 10. B.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Valde Guerra, EXECUTIVE OFFICE
Submitted By: Monica Badillo, EXECUTIVE OFFICE
Department: EXECUTIVE OFFICE

Information

CAPTION

Tropical Texas Behavioral Health (1100):

1. Approval of payment to Tropical Texas Behavioral Health for FY 2016 county allocation of required local match in the amount of \$810,358.00 for DSHS Contract #537-16-0124-00036 in accordance with Texas Health & Safety Code Section 534.066 with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor;

2. Approval of payment to Tropical Texas Behavioral Health for FY 2016 county allocation match in the amount of \$248,109.00 for psychiatric emergency crisis services - DSHS Contract #537-16-0124-00036 with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor;

TOTAL PAYMENT AMOUNT \$1,058,467.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-444-00-125-016-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

\$1,058,467.00 available as of 2/11/16.

Attachments

[invoices](#)

[allocation](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 08:27 AM
Purchasing Department	Marty Salazar	02/11/2016 05:08 PM
Form Started By: Monica Badillo		Started On: 02/05/2016 03:21 PM
Final Approval Date: 02/11/2016		

AI-53418

Executive Office 10. C.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Authorization for Judge Ramon Garcia to sign the Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan form to be submitted by the Hidalgo County Housing Authority for their Annual Year Capital Fund Program application.

BACKGROUND

Fiscal Impact

Attachments

BACKUP

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:22 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Monica Badillo		Started On: 02/12/2016 11:51 AM
Final Approval Date: 02/12/2016		

AI-53420

County Judge's Office 10. D.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Villa Verde.

BACKGROUND

Fiscal Impact

Attachments

[resolution](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:19 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Virginia Jones		Started On: 02/12/2016 12:18 PM
Final Approval Date: 02/12/2016		

AI-53421

County Judge's Office 10. E.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Starlight Development.

BACKGROUND

Fiscal Impact

Attachments

[resolution](#)

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Virginia Jones

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:19 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 12:23 PM

AI-53422

County Judge's Office 10. F.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion and approval of a Resolution of the Commissioners Court of Hidalgo County to support the proposed affordable housing project to be known as Palmera Heights.

BACKGROUND

Fiscal Impact

Attachments

[resolution](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:19 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Virginia Jones		Started On: 02/12/2016 12:26 PM
Final Approval Date: 02/12/2016		

AI-53105

Executive Office 10. G.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of 2016 Museum Funding Agreement between County of Hidalgo and Museum of South Texas History in the amount of \$360,000.00, "subject to compliance w/HB1295 or other statutes when and if applicable"

BACKGROUND

Contract #C-16-087-02-16

Acct. #6-1100-451-32-125-021-0-843

Req #291863

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-451-32-125-021-0-843

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 2/9/16.

REQ# 291863

Attachments

AGREEMENT

LEGAL

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

01/26/2016 12:11 PM

02/12/2016 06:02 PM

Started On: 01/25/2016 02:38 PM

AI-53102

Executive Office 10. H.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of 2016 Library Interlocal Agreements between Hidalgo County and the following cities:
Alamo, Donna, Edinburg, Elsa, Hidalgo, La Joya, McAllen, Mercedes, Mission, Penitas, Pharr, San Juan and Weslaco

BACKGROUND

Acct. #6-1100-455-00-125-024-0-841

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-455-00-125-024-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 2/11/16

Requisitions:

City of Alamo - #291660

City of Donna - #291661

City of Edinburg - #291663

City of Elsa - #291656

City of Hidalgo - #291664

City of La Joya - #291665

City of McAllen - #291658

City of Mercedes- #291670

City of Mission - #291673

City of Penitas - #291674

City of Pharr - #291676

City of San Juan - #291678

City of Weslaco - #291679

The Library Corporation - #291684

Attachments

Alamo

Donna

Edinburg

Elsa

Hidalgo

La Joya

McAllen

[Mercedes](#)
[Mission](#)
[Penitas](#)
[Pharr](#)
[San Juan](#)
[Weslaco](#)
[legal](#)
[minutes for allocation](#)
[invoice](#)

Form Review		
Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	01/26/2016 12:09 PM
Purchasing Department	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Monica Badillo		Started On: 01/25/2016 02:31 PM
Final Approval Date: 02/12/2016		

AI-53331

Executive Office 10. I.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Request by Edinburg Fire Department to use the Hidalgo County Courthouse Square for Bike and Run Event to be held on Saturday, May 21, 2016 (all day)

BACKGROUND

Fiscal Impact

Attachments

[request](#)

[request](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 09:32 AM
Purchasing Department	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Monica Badillo		Started On: 02/09/2016 10:12 AM
Final Approval Date: 02/12/2016		

AI-53372

Executive Office 10. J.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Requesting permission by CASA of Hidalgo County, Inc. to use open forum area of the courthouse for 19th Annual Candlelight Vigil to be held on April 07, 2016 - (5:30 pm to 8:00 pm)

BACKGROUND

Fiscal Impact

Attachments

letter

ins

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 10:47 AM

02/11/2016 06:53 PM

Started On: 02/10/2016 05:06 PM

AI-53315

Executive Office 10. K.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Roy Quintanilha, SAFETY DIVISION
Submitted By: Aida Alvarez, SAFETY DIVISION
Department: SAFETY DIVISION

Information

CAPTION

Approval to accept settlement check from the Attorney General of Texas in the amount of \$4,000.00 to settle auto claim accident with County vehicle. (Constable Precinct 1)

BACKGROUND

DOI: 05/30/15 Acct #: 6-1100-360-00-000-005-0-000

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-360-00-000-005-0-000

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

GEN FUND-MISC REV-INSURANCE CLAIMS

Attachments

Attorney General of Texas Settlement Check

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Aida Alvarez

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 04:53 PM

02/11/2016 05:08 PM

Started On: 02/08/2016 10:05 AM

AI-53391

Executive Office 10. L.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Indigent Defense:

Requesting approval to reimburse Isidro Sepulveda, Jr. the amount of \$ 9.00 and David Sinder the amount of \$11.09 for hotel expenses exceeding allowable rate in connection with trip to Galveston for 39th Annual Texas Association for Court Administration, with authority for County Treasurer to issue check after review and auditing procedures are completed by County Auditor

BACKGROUND

1st day of hotel was 149.85 plus tax (more than \$ 139. allowed)

2nd-4th day was \$ 69.85 plus tax (less than max. allowed)

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-070-001-0-583

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

[receipts](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 04:52 PM
Purchasing Department	Marty Salazar	02/12/2016 11:18 AM
Form Started By: Monica Badillo		Started On: 02/11/2016 03:25 PM
Final Approval Date: 02/12/2016		

AI-53415

Executive Office 10. M.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Public Defense:

Requesting approval of payment of attorney vouchers (not submitted within 3 months of disposition as per Local Rules of Administration adopted under TLGC 74.093) from attorney J. Roel Garcia in connection with legal representation of indigent defendants with authority for County Treasurer to issue payment after review and auditing procedures are completed by County Auditor:

	Invoice Date	Disposition Date	Cause # / Court #	Amount
1	6/4/15	12/3/14	CR-11-1858-D / County Court #4	200.00
2	11/25/15	10/1/15	CR-15-08472-B / County Court #2	300.00
			TOTAL	500.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-30-115-016-0-333

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

bills

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Monica Badillo

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 11:41 AM

02/12/2016 06:02 PM

Started On: 02/12/2016 11:24 AM

AI-53430

Human Resources 11. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Debbie Tamez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Requesting waiver of the Budget Amendment Policy - Personnel-Related Amendments.

2. Approval of the following salary schedule changes, effective 01/25/16:

Dept/Program	Slot No.	Position Title	Approved Budgeted Salary	Proposed Budgeted Salary
110-006	0028	Executive Assistant III	\$61,532.00	\$59,727.00
110-006	0003	Assistant Chief Administrator	\$70,336.00	\$72,141.00

3. Approval to revise the Salary Schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Budgetary Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Debbie Tamez

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:28 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 01:07 PM

AI-53304

Human Resources 11. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Raul Silguero, HUMAN RESOURCES

Submitted By: Diana Munoz, HUMAN RESOURCES

Department: HUMAN RESOURCES

Information

CAPTION

Criminal Auxiliary Court (1100):

1. Discussion, consideration, and approval of the following personnel action, effective next full pay period, 02/22/16:

<i>Action</i>	<i>Dept. #</i>	<i>Slot No.</i>	<i>Current Position Title</i>	<i>Proposed Position Title</i>
Title Change	045-001	0004	Liaison	Assistant Court Coordinator

2. Approval to revise the salary schedule in accordance with Commissioner's Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact, title change only.

Attachments

PAR

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Diana Munoz

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 04:51 PM

02/12/2016 11:14 AM

Started On: 02/05/2016 04:13 PM

AI-53398

Human Resources 11. C.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Raul Silguero, HUMAN RESOURCES

Submitted By: Diana Munoz, HUMAN RESOURCES

Department: HUMAN RESOURCES

Information

CAPTION

389th DC (1100):

1. Requesting waiver of the Budget Amendment Policy - Personnel Related Amendments.
2. Discussion, consideration, and approval of the following personnel actions, effective next full pay period, 02/22/16:

Action	Dept/ Program	Slot#	Position Title	Current Budgeted Allowance	Proposed Budgeted Allowance
Decrease Allowance (Interpreter)	008-001	0003 (vacant)	Bailiff	\$2,500.00	\$1,000.00
Increase Allowance (Interpreter)	008-001	0004 (vacant)	Assistant Coordinator	\$3,500.00	\$5,000.00

3. Approval to revise salary schedule in accordance with Commissioners' Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-008-001-0-XXX

FUNDS AVAILABLE Y/N?: N/A

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact

Attachments

Fiscal Note

PAR's

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Diana Munoz

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:16 PM

02/12/2016 06:02 PM

Started On: 02/11/2016 04:46 PM

AI-53413

Human Resources 11. D.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Raul Silguero, HUMAN RESOURCES

Submitted By: Diana Munoz, HUMAN RESOURCES

Department: HUMAN RESOURCES

Information

CAPTION

Sheriff's Office (1100):

1. Requesting waiver of the Budget Amendment Policy - Personnel - Related Amendments.
2. Discussion, consideration and approval of the following personnel actions, effective next full pay period, 2/22/2016:

Action	Dept. / Program	Slot No.	Position Title	Current Budgeted Allowance	Proposed Budgeted Allowance
Add Clothing Allowance	280-001	0024	Sergeant Step I	\$0.00	\$500.00

3. Approval to revise the salary schedule in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-421-00-280-001-0-XXX

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds undetermined

Attachments

Fiscal Note

PAR

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Diana Munoz

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:17 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 11:09 AM

AI-53442

Human Resources 11. E.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Rosie Cantu, DISTRICT ATTORNEY

Submitted By: Obdett Calzada, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

District Attorney's Office- Crim. DA (1100)/Civil Litigation (1100)/Bond Forfeiture (1100)/Check Fraud (1222)/Chapter 59 (1223)/Pre-Trial (1225):

1. Approval of personnel actions, as listed on Exhibit A, effective 02/22/16.
2. Approval of transfer(s)/appropriation(s).
3. Approval to revise the salary schedule(s) in accordance with Commissioners Court action.

BACKGROUND

Fiscal Impact

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 04:48 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Obdett Calzada		Started On: 02/12/2016 04:23 PM
Final Approval Date: 02/12/2016		

AI-53419

Health & Human Services Dept. 12. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

For discussion and action of notice that Dr. Ivan Melendez, Hidalgo County Health Authority/Physician, will be on leave of absence for approximately six weeks, tentatively scheduled to start March 1, 2016.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-441-00-340-001-0-331

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No budgetary impact.

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Manuel Chapa

Final Approval

Form Started By: Mike Escaname

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Manuel Chapa

Monica Badillo

Date

02/12/2016 01:23 PM

02/12/2016 02:13 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 11:57 AM

AI-53321

Health & Human Services Dept. 12. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Requesting approval of the Inter-local Cooperation Agreement between City of McAllen and Hidalgo County in connection with holding a joint event with the South Texas Hurricane Conference and the South Texas Ebola and Infectious Disease Conference for personnel who respond and provide services in cases of emergencies involving hurricanes and other potential public calamities and further described in BACKGROUND and detailed in the ILA attached herein.

BACKGROUND

The purpose of the Agreement is to provide the South Texas Hurricane Conference and the South Texas Ebola and Infectious Disease Conference for personnel who respond and provide services in cases of emergencies involving hurricanes and other potential public calamities.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1293-441-00-340-047-6-320

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Funds are in year 2015 pending roll-over to 2016. \$70,000.00

FISCAL YEAR: 2016

ACCT. #: 6-1293-441-00-340-064-6-320

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Funds are in 2015 pending roll-over into 2016 account. \$14,577.00

Attachments

[agree](#)

[legal](#)

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Mike Escaname

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 09:30 AM

02/11/2016 11:46 AM

Started On: 02/08/2016 03:15 PM

AI-53279

Health & Human Services Dept. 12. C.

CC - REGULAR**Meeting Date:** 02/16/2016**Submitted For:** Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.**Submitted By:** Mike Escaname, HEALTH & HUMAN SERVICES DEPT.**Department:** HEALTH & HUMAN SERVICES DEPT.

Information**CAPTION**

1. Requesting approval to accept a Radiological Workshop award from the Texas Department of State Health Services for the period of April 1, 2016 through June 15, 2016 in the amount of \$10,000.00.
2. Requesting approval of the Certification of Revenue in the amount of \$10,000.00.
3. Requesting approval of the budget appropriation.

BACKGROUND

02/03/16 - AI-53130 - Approval to submit request for funds.

Fiscal Impact**FISCAL YEAR:** 2016**ACCT. #:** 6-1293-441-00-340-066-6-XXX**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:** N**BUDGETARY IMPACT:**

No local match required.

AttachmentsAwardAppropriation

Form Review**Inbox**

Budget & Management

Purchasing Department

Form Started By: Mike Escaname

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/05/2016 11:21 AM

02/11/2016 11:34 AM

Started On: 02/04/2016 04:43 PM

AI-53268

Community Service Agency 13. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Jaime Longoria, COMMUNITY SERVICE AGENCY

Submitted By: Hermelinda(Linda) Ramirez, COMMUNITY SERVICE AGENCY

Department: COMMUNITY SERVICE AGENCY

Information

CAPTION

Discussion and possible action to adopt the district map of Hidalgo County thus designating District One, District Two and District Three for purposes of Low Income Representatives to the Community Advisory Board.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Hermelinda(Linda) Ramirez

Final Approval Date: 02/08/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/05/2016 10:58 AM

02/08/2016 05:11 PM

Started On: 02/03/2016 05:42 PM

AI-53350

IT Department 14. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Renan Ramirez, IT DEPARTMENT

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

EMERGENCY MANAGEMENT/DISTRICT ATTORNEY'S OFFICE

Authorization and approval to upgrade wireless equipment and activate two new wireless devices through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Qty:	Description:	Department:	Employee Name:	Service:	Equipment:	MDN:
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S @ \$199.99	956-720-2165
1	Equipment Upgrade	Emergency Mgmt.	EMC		iPhone 6S @ \$199.99	956-289-6549
1	Equipment Upgrade	Emergency Mgmt.	Office Use		iPhone 6S Plus @ \$299.99	956-227-5914
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S Plus @ \$299.99	956-328-9129
1	Equipment Upgrade	Emergency Mgmt.	Deputy EMC		iPhone 6S Plus @ \$299.99	956-457-1080
2	New Activations	District Attorney	Office Use	4G Mobile Broadband Unlimited @ \$37.99 each per month	Verizon AC791L @ \$0.	

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-080-002-0-532

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Req# 00292587

FISCAL YEAR: 2016

ACCT. #: 6-1100-429-00-110-075-0-610

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Req# 00292742

Attachments

DA's backup

Emergency Managemnt backup

Form Review

Inbox

Budget & Management
 Glinda Pacheco
 Final Approval
 Form Started By: Griselda Salazar
 Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz
 Glinda Pacheco
 Monica Badillo

Date

02/12/2016 02:51 PM
 02/12/2016 02:58 PM
 02/12/2016 06:02 PM
 Started On: 02/10/2016 11:31 AM

AI-53339

IT Department 14. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Valde Guerra, EXECUTIVE OFFICE

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Executive Office:

Authorization and approval for new wireless device service through the County's membership/participation with CONTRACT: DIR-SDD-1779 for VERIZON WIRELESS for the following:

Department:	Quantity:	Description:	User:	Service Plan:	Equipment Cost:
Health Dept	4	Data Service	Office Use	Machine to Machine Account Share 1MB @ \$5.00/month	\$0
Health Dept	2	Data Service	Office Use	Machine to Machine Account Share 5MB @ \$7.00/month	\$0
Fac. Mgmt.	1	Data Service	Office Use	Machine to Machine Account Share 1MB @ \$5.00/month	\$0
Fac. Mgmt.	1	Data Service	Office Use	Machine to Machine Account Share 5MB @ \$7.00/month	\$0

BACKGROUND

REQ 292752 - THIS INCLUDES SERVICE FOR ALL GPS UNITS - 118 VEHICLES (INCLUDING THESE 8)

Previous CC dates approving other units: 6/9/15; 9/1/15

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-413-00-125-001-0-532

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

REQ. #292752

Attachments

quotes

SIGNED FORM

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 09:38 AM

02/11/2016 05:11 PM

Started On: 02/09/2016 02:38 PM

AI-53353

Urban County 15. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Diana Serna, URBAN COUNTY

Submitted By: Sandra Regalado, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

“Subject to Compliance with HB 1295, when and if Applicable.” The Urban County Program on behalf of the City of Peñitas is requesting approval of a best and final negotiated contract for professional engineering services with South Texas Infrastructure Group, LLC in the amount of \$36,147.00 utilizing CDBG FY 27 & 28 (2014 & 2015) Peñitas Street Improvement funds.

BACKGROUND

On November 10, 2015, Commissioner’s Court ranked and approved contract negotiations with South Texas Infrastructure Group, LLC for Professional Engineering Services. See attached contract, Exhibits and Certificate of Liability Insurance.

Contract Amount: \$ 36,147.00

Available Funds:

\$ 272,006.20	2014 Street Improvements
<u>\$ 252,727.00</u>	<u>2015 Street Improvements</u>
\$ 524,733.20	Total

Fiscal Impact

Attachments

[Backup Documentation](#)

[HB 1295 Forms](#)

[CIQ Forms](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 01:56 PM
Purchasing Department	Marty Salazar	02/11/2016 05:13 PM
Form Started By: Sandra Regalado		Started On: 02/10/2016 11:44 AM
Final Approval Date: 02/11/2016		

AI-53269

Public Defender's Office 17. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Jaime Gonzalez, PUBLIC DEFENDERS

Submitted By: Patti Loya, PUBLIC DEFENDERS

Department: PUBLIC DEFENDERS

Information

CAPTION

Public Defender (1100):

Discussion, consideration and approval to appoint Odalys Garcia and Isaac D. Bahena, UTRGV Students as volunteer Public Defender Interns for the period of February 22, 2016 through August 30, 2016.

BACKGROUND

Fiscal Impact

Attachments

Intern Job Description

Schedule

Waiver

schedule and waiver

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Patti Loya

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 04:44 PM

02/12/2016 11:14 AM

Started On: 02/04/2016 08:52 AM

AI-53291

Planning Department 18. A.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Flor Castillo, PLANNING DEPT.
Submitted By: Flor Castillo, PLANNING DEPT.
Department: PLANNING DEPT.

Information

CAPTION

Discussion and possible action to execute the LPA Standard Utility Agreement for SH 364 (La Homa Rd) with Texas Gas Service, a division of One Gas, Inc.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

This adjustment is 100% reimbursable to the County.

Attachments

package

SH 364 DUL Approval letter from TxDot

SH 364 SUA Partially Executed

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/10/2016 04:49 PM
Glinda Pacheco	Glinda Pacheco	02/11/2016 04:30 PM
Purchasing Department	Marty Salazar	02/11/2016 05:07 PM
Form Started By: Flor Castillo		Started On: 02/05/2016 01:14 PM
Final Approval Date: 02/11/2016		

AI-53377

Precinct #1 19. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Comm. Cuellar, COMM. PCT. #1

Submitted By: Mari Gutierrez, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Authorization and approval of name change as proposed by the LRGVDC-911.

BACKGROUND

Sylvia Rd. (heading West) and County Road 3167 (heading East) be renamed to "Novillos Rd."

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact.

Attachments

Novillos Rd.

Form Review

Inbox

Budget & Management

Merlen P. Munoz

Purchasing Department

Form Started By: Mari Gutierrez

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Merlen P. Munoz

Marty Salazar

Date

02/11/2016 10:51 AM

02/11/2016 11:37 AM

02/11/2016 11:53 AM

Started On: 02/11/2016 09:20 AM

AI-53213

Precinct #1 19. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Mari Gutierrez, COMM. PCT. #1

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: COMM. PCT. #1

Information

CAPTION

Approval of Resolution in support of proposed development at the Northwest Corner of Mile 6 W. Road and Flea Market Road, named Palmera Heights Apartments

BACKGROUND

Fiscal Impact

Attachments

Resolution

email request

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

01/29/2016 03:47 PM

02/12/2016 06:02 PM

Started On: 01/29/2016 02:47 PM

AI-53412

Precinct #2 20. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Eddie Cantu, COMM. PCT. #2

Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

1. Approval of the following road projects in the City of San Juan through previously approved Interlocal Agreement (AI#53201 CC 2/3/16):

- a. San Antonio Road Project
- b. Cesar Chavez Road Project
- c. Sam Houston Road Project
- d. Sgt Trevino Road Project

2. In accordance with Section 791.014 of the Texas Government Code, requesting approval of the interlocal cooperation agreement project(s).

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

City will be funding projects at county's labor and equipment rates provided in back up attachments.

Attachments

Back up

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:21 PM
Manuel Chapa	Manuel Chapa	02/12/2016 02:23 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Erika Zamora		Started On: 02/12/2016 11:03 AM
Final Approval Date: 02/12/2016		

AI-53388

Precinct #3 21. A.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Norma Ceballos, COMM. PCT. #3
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3

Information

CAPTION

Requesting approval to accept contribution from La Joya ISD in the amount of \$27,009.00 for road repairs to Western Rd.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 03:13 PM
Purchasing Department	Marty Salazar	02/11/2016 07:04 PM
Form Started By: Norma Ceballos		Started On: 02/11/2016 02:42 PM
Final Approval Date: 02/11/2016		

AI-53367

Precinct #3 21. B.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Sergio Cruz, BUDGET & MANAGEMENT
Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of closing documents for the purchase of real property from Tress Enterprises, Inc. and authorize County Judge to execute same for LOS EJIDOS DE REYNOSA AN IRR TR W1268.06' LOT 377 75.0 AC NET.

BACKGROUND

Pending attachments of settlement statement.

Fiscal Impact

FISCAL YEAR: 2016 **ACCT. #:** 6-1347-431-00-123-117-0-710
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available pending commissioners' court approval of AI-53370

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Merlen P. Munoz (Originator)	Merlen P. Munoz	02/10/2016 04:50 PM
Budget & Management	Veronica Ortiz	02/11/2016 11:16 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 08:30 AM
Purchasing Department	Marty Salazar	02/12/2016 11:17 AM
Form Started By: Merlen P. Munoz		Started On: 02/10/2016 04:16 PM
Final Approval Date: 02/12/2016		

AI-53319

Precinct #4 22. A.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Joseph Palacios, COMM. PCT. #4
Submitted By: Veronica Lopez, COMM. PCT. #4
Department: COMM. PCT. #4

Information

CAPTION

Pct. 4 Rd. Maint. (1200):
 Approval of appropriation of funds for Pct. 4 in the amount of \$37,007.58

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 **ACCT. #:**
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$37,007.58 for Pct. 4 Rd. Maintenance.
 Pending receipt and Certification of Revenues
 Revenue account: 5-1200-132-50-124-002-0-000

Pct. 4 Misc. Reimbursements (JO9)
 PP#22

Attachments

revised

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 02:20 PM
Merlen P. Munoz	Veronica Ortiz	02/12/2016 10:53 AM
Purchasing Department	Marty Salazar	02/12/2016 12:48 PM
Form Started By: Veronica Lopez		Started On: 02/08/2016 02:34 PM
Final Approval Date: 02/12/2016		

AI-53431

Budget and Management 23. A.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Manuel Chapa, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Discussion, consideration and approval to submit the Texas VINE Reimbursement Maintenance Invoice in the amount of \$6,928.83 (Second Qtr) and the Texas Statewide Automated Victim Notification Service (SAVNS) County Verification of Continuing Production Record with authority for County Judge to sign the required documents.

BACKGROUND

Texas VINE Annual Maintenance Grant Contract - Fiscal Year 2016 was approved by Commissioners' Court on September 15, 2015 (AI# 51068).

Reference:

First Qtr - Reimb. Invoice \$6,928.83 (AI# 52093 11-17-15)

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1283-415-00-200-005-6-336

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Budgetary Impact

Revenue acct #6-1283-334-10-200-005-6-000 "Texas Vine Program Revenue"

Grant FY 2016

Attachments

Reimb Inv

Production record

Form Review

Inbox

Manuel Chapa (Originator)

Budget & Management

Final Approval

Form Started By: Manuel Chapa

Final Approval Date: 02/12/2016

Reviewed By

Manuel Chapa

Veronica Ortiz

Monica Badillo

Date

02/12/2016 02:04 PM

02/12/2016 02:10 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 01:19 PM

AI-53343

Budget and Management 23. B.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Debbie Tamez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Discussion, consideration, and approval to set the indirect cost allocation rate at 7.36% for the grant fiscal year 2016, effective 10/01/15 through 9/30/16 for the FY 16 WIC Program.

BACKGROUND

The WIC Department Indirect Cost Allocation Rate is currently at 7.36%. Requesting approval for the rate to remain the same for fiscal year 2016.

Proposed rate is 7.36% (37% of the federally capped rate of 20%)

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Debbie Tamez

Final Approval Date: 02/11/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/11/2016 10:05 AM

02/11/2016 05:12 PM

Started On: 02/09/2016 04:35 PM

AI-53389

Budget and Management 23. C.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Debbie Tamez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Approval of correction/clarification to Slot G027 (Health Clinics 340-003), as previously approved in Exhibit A on 02/03/16 (AI-53059).

Approved Budgeted Salary	Correct Budgeted Salary
\$42,725.00	\$44,007.00

2. Approval to revise salary schedule in accordance with Commissioner's Court action

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-441-00-340-003-0-xxx

FUNDS AVAILABLE Y/N?: y

MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

No additional funding is necessary; lapsed salaries within department budget.

Attachments

fiscal

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Debbie Tamez

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Debbie Tamez

Date

02/11/2016 04:53 PM

02/12/2016 10:36 AM

Started On: 02/11/2016 03:09 PM

AI-53361

Budget and Management 23. D. 1.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Sergio Cruz, BUDGET & MANAGEMENT
Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Elections Contract §31.100 (1100):

1. Approval of 2015 unappropriation of funds in the amount of \$70,008.50.
2. Approval of 2016 appropriation of funds in the amount of \$70,008.50 to fund operating expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015

ACCT. #: 5-1100-414-00-130-023-0-752

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

2015 unappropriation of funds to be returned to the restricted fund balance account #5-1100-255-02-000-006-0-000 GEN FD-RESTRICTED F/B-ELECTIONS CONTRACT.

FISCAL YEAR: 2016

ACCT. #: 6-1100-414-00-130-023-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available funds pending approval of 2015 unappropriation and closing of FY2015 by the Auditor's Office.

Monies are to be unreserved from acct#6-1100-255-02-000-006-0-000 GEN FD-RESTRICTED F/B-ELECTIONS CONTRACT.

Attachments

2015 Unappropriation

2016 Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/11/2016 11:15 AM
Purchasing Department	Marty Salazar	02/12/2016 11:16 AM
Form Started By: Merlen P. Munoz		Started On: 02/10/2016 03:31 PM
Final Approval Date: 02/12/2016		

AI-53325

Purchasing Department 24. A. 1.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Fire Marshal's Office:

Acceptance and approval of a award of bid [solicited through sealed quotes received & detailed in attachment] to the vendor submitting the lowest and best quote including the approval of contract for RFSQ No 2016-072-SMA "Hidalgo County Fire Marshal's Office-Vetting Services" and subject to compliance with HB1295 and other applicable statues when and if necessary.

BACKGROUND

Vendor: Hire Right

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Budget would need to be in place upon use of the services.

Attachments

BACKUP

Draft Agreement

Legal counsel review

legal counsel

Form Review

Inbox

Purchasing Department

Final Approval

Form Started By: Sandra Montalvo

Final Approval Date: 02/12/2016

Reviewed By

Marty Salazar

Monica Badillo

Date

02/12/2016 05:48 PM

02/12/2016 06:02 PM

Started On: 02/08/2016 04:18 PM

AI-53385

Purchasing Department 24. A. 2.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Valde Guerra, EXECUTIVE OFFICE

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: EXECUTIVE OFFICE

Information

CAPTION

Pursuant to Article 1.4 of current Lease Agreement between Hidalgo County and Jack McClelland [contract #C-12-276-10-30], approval to send the sixty [60] day written notice of termination for the building housing the Department of Human Resources with official date of correspondence to be determined by Mr. V. Guerra, Executive Officer.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Once lease is terminated and HC HR has vacated, the impact will equal a savings of \$4,500.00 month.

Attachments

contract termination

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/12/2016 07:49 AM
Budget & Management	Veronica Ortiz	02/12/2016 08:36 AM
Form Started By: Marty Salazar		Started On: 02/11/2016 11:58 AM
Final Approval Date: 02/12/2016		

AI-53283

Purchasing Department 24. A. 3.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Yolanda Velasquez, PURCHASING DEPT.
Submitted By: Yolanda Velasquez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Approval of "First Amendment" to Service Contract #E-15-201-05-19 [including Exhibit B-1 Price List for HR] between Hidalgo County and CTC Distributing Ltd. for "Off-Premises Record Storage-Pick-up Retrieval & Delivery" where the County wishes to add Human Resources (HR) for the purpose of off premises storage/retrieval services under contract to store files.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-415-50-190-002-0-350

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available pending approval of AI-53284.

Attachments

[First Amendment-CTC Distributing](#)

[Legals Approval](#)

[E-15-201-05-19-CTC Distributing](#)

[CIP-1295-Filed](#)

[Updated Insurance-2-9-16](#)

Form Review

Inbox

Purchasing Department

Budget & Management

Glinda Pacheco

Form Started By: Yolanda Velasquez

Final Approval Date: 02/11/2016

Reviewed By

Marty Salazar

Veronica Ortiz

Glinda Pacheco

Date

02/09/2016 04:56 PM

02/10/2016 04:45 PM

02/11/2016 02:48 PM

Started On: 02/05/2016 09:22 AM

AI-53265

Purchasing Department 24. A. 4.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Roy Garcia, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Requesting approval to declare the items listed in Exhibit "A" (attached herein), office furniture, equipment and vehicles as "Surplus" for the purpose of sale through auction (scheduled for 03-09-2016) in accordance with Texas Local Government Code 263.152 (a)(1); AND, in the event "NO BIDS" received,

B. Pursuant to Texas Local Government Code, 263.151(1) and/or 263.152(a)(3), Commissioners Court proceed to:'...order any of the property to be destroyed or otherwise disposed of as worthless in as much as the sale of said items CC undertook to sell (under Subsection (1) at auction on 03-09-2016 resulted in no bids were received; C. Requesting authority to publish advertisement for the auction of surplus equipment and vehicles scheduled for 03-09-2016, including but not limited to Seized, Abandoned and Unclaimed Property or additional and/or necessary auctions.

BACKGROUND

An inventory was conducted at the auctioneer's premises and found several items broken, weathered, and/or obsolete. The assets have no value to the County due to their condition.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Revenues from sale.

Attachments

Exhibit A

Code

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/08/2016 05:09 PM
Budget & Management	Veronica Ortiz	02/10/2016 04:43 PM
Form Started By: Roy Garcia		Started On: 02/03/2016 01:41 PM
Final Approval Date: 02/11/2016		

AI-53128

Purchasing Department 24. A. 5.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Heidi Ortiz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Anrige, Inc. dba A Clean Portoco, under the same terms and conditions for "Lease and/or Service of Portable Toilets" - Hidalgo County.

BACKGROUND

Current contract expires March 16, 2016

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Purchase on as on needed basis funding to be identified at time of purchase from user department.

Attachments

[Renewal Letter](#)

[Current Insurance](#)

[W/C Insurance](#)

[Current Contract](#)

[HB1295](#)

[CIQ](#)

[Filing Receipt](#)

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/09/2016 01:57 PM
Budget & Management	Veronica Ortiz	02/10/2016 04:36 PM
Glinda Pacheco	Glinda Pacheco	02/11/2016 11:30 AM
Auditor's Office	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Heidi Ortiz		Started On: 01/26/2016 11:37 AM
Final Approval Date: 02/12/2016		

AI-53098

Purchasing Department 24. B. 1.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Elena Gomez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Safety Division:

Approval to purchase One (1) New 2016 Ford F-150 through the County's membership/participation with BuyBoard's awarded vendor, Caldwell Country Chevrolet/Ford (Contract #430-13) in the amount of \$24,358.00 which includes delivery and a one time administration fee of \$400.00-Project #2016-045-MEG.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1304-419-50-125-038-0-752

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Full funding available pending CC approval of AI-53432.

Attachments

Backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/12/2016 11:43 AM
Budget & Management	Veronica Ortiz	02/12/2016 11:43 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 02:11 PM
Form Started By: Elena Gomez		Started On: 01/25/2016 11:17 AM
Final Approval Date: 02/12/2016		

AI-53394

Purchasing Department 24. C. 1.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Comm. Cuellar, COMM. PCT. #1

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Approval of Work Authorization #6 submitted by Millennium Engineers Group, Inc.-Contract #C-15-319-09-15 for the provision of "Construction Materials Engineering and Testing Services in connection with Mile 12.5 Road Project in the amount of \$2,394.75 thru assigned requisition #292904.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1345-431-00-121-112-0-721

FUNDS AVAILABLE Y/N?: y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

MILE 12.5; REQ# 292904 account# pending to be entered by Pct. 1 in ALIO; funds available in year 2015, pending year end carryover

Attachments

Work Authorization No. 6

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/11/2016 07:07 PM
Budget & Management	Veronica Ortiz	02/12/2016 08:55 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 11:50 AM
Form Started By: Katia Garcia		Started On: 02/11/2016 04:04 PM
Final Approval Date: 02/12/2016		

AI-53354

Purchasing Department 24. D. 1.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Erika Zamora, COMM. PCT. #2

Submitted By: Moises Salazar, PURCHASING DEPT.

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of the construction contract documents for Hidalgo County Precinct No. 2: "Eldora Road Improvements (from I Road to Raul Longoria Road)" (CC award action AI-52971, 01/19/16) to 2GS, LLC dba Earthworks Enterprise, LLC, in the total amount of \$279,192.75, for Contract# C-16-061-01-19 reviewed and approved as to form by Legal Counsel.

BACKGROUND

RFB Project No. 2016-367-12-02-MSS

CONTRACT No. C-16-061-01-19 TO 2GS, LLC dba Earthworks Enterprise, LLC

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding from:

5-1345-431-00-122-107-0-841

6-1200-431-00-122-107-0-841

Attachments

Contract approved by Legal

2GS -CIQ and HB1295

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/12/2016 05:16 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Moises Salazar		Started On: 02/10/2016 11:54 AM
Final Approval Date: 02/12/2016		

AI-52727

Purchasing Department 24. D. 2.

CC - REGULAR**Meeting Date:** 02/16/2016**Submitted For:** Marty Salazar, PURCHASING DEPT.**Submitted By:** Sandy Suarez, PURCHASING DEPT.**Department:** PURCHASING DEPT.

Information**CAPTION**

Presentation of bids received from vendors submitting the lowest and best price [as detailed in tabulation sheet contained herein & meeting all specifications and/or requirements] for the purpose of approving multiple A: awards and B: contracts for the Request for Bids titled: Hidalgo County Precinct No. 2- "Hauling of Dirt" through project No.: 2016-007-12-09-SGS.

BACKGROUND

1. Twenty one (21) packets sent out with two (2) responses.
2. Contract will commence on:
3. Multiple award to Roy's Hauling Service, Inc. & Southern Star Transport

Fiscal Impact**FISCAL YEAR:** 206**ACCT. #:** 6-1200-431-00-122-006-0-340**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:** N**BUDGETARY IMPACT:**

Precinct No 2- \$ 8,360.69 as of 02/10/16

On an "as needed basis"

AttachmentsRecommendation, tab , participation logLegal approval & Contract agreement- SSTFiled-CIQ-RHS & SSTLegal approval & Contract agreement-Roy's Hauling

Form Review**Inbox**

Purchasing Department

Budget & Management

Glinda Pacheco

Form Started By: Sandy Suarez

Final Approval Date: 02/11/2016

Reviewed By

Marty Salazar

Veronica Ortiz

Glinda Pacheco

Date

02/10/2016 02:57 PM

02/10/2016 04:34 PM

02/11/2016 11:04 AM

Started On: 12/21/2015 01:24 PM

AI-53307

Purchasing Department 24. D. 3.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and re-approval of revised final AIA [2007] B101 & A201 Forms of Agreement #C-15-159-09-15-with THE WARREN GROUP ARCHITECTS, INC., [CC 9/15/15] in connection to the "DESIGN and CONSTRUCTION of a COUNTY WIDE SERVICE SHOP" as approved by legal counsel.

BACKGROUND

AIA AGREEMENT # C-15-159-09-15-THE WARREN GROUP ARCHITECTS-PCT 2
 LEGAL'S APPROVAL OF REVISED AIA
 CC MINUTES 09/15/15

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1345-431-00-122-122-0-730

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds availabe as of 2/11/16.

Attachments

FINAL Revised - AIA #C-15-159-09-15-TWG-Pct 2(Co Wide Svc Shop)

Legals approval of revised AIA-TWG-Pct 2

CC Mins - 09-15-15- TWG-Pct 2

HB1295-Notarized&Acknowledged-TWG-C-15-159-09-15- Pct 2

Form Review

<u>Inbox</u>	<u>Reviewed By</u>	<u>Date</u>
Purchasing Department	Marty Salazar	02/10/2016 09:36 AM
Budget & Management	Veronica Ortiz	02/11/2016 09:29 AM
Glinda Pacheco	Glinda Pacheco	02/11/2016 04:13 PM
Form Started By: Letty Saenz		Started On: 02/06/2016 11:03 AM
Final Approval Date: 02/11/2016		

AI-53344

Purchasing Department 24. D. 4.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Marty Salazar, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Approval of First Amendment to contract #C-15-394-10-27 [CC 10-27-15] between HC and IOC Company, LLC to clarify the completion date subject to date Purchase Order issued and not contract date;

B. Approval of Certificate of Construction Completion as submitted by IOC Company, LLC reflecting the date of 11-25-15.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1200-431-00-122-006-0-430

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available through PO #734680.

Attachments

AMENDMENT & po
form & acknowledgement
certificate of completion
Vendors backup CIQ

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/11/2016 05:03 PM
Budget & Management	Veronica Ortiz	02/12/2016 08:31 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 02:47 PM
Form Started By: Marty Salazar		Started On: 02/09/2016 05:10 PM
Final Approval Date: 02/12/2016		

AI-53356

Purchasing Department 24. E. 1.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of a professional engineering services agreement# C-15-425-02-16 with L&G CONSULTING ENGINEERS, INC. d/b/a L&G ENGINEERING for the purposes of (on call)-"GEO TECHNICAL and CONSTRUCTION MATERIALS TESTING SERVICES" for projects located within HIDALGO COUNTY PRECINCT NO. 3, commencing, 02/16/16.

BACKGROUND

C-15-425-02-16-L&G Engineering-(on call) GEO Tech & CMT Services-Pct 3
 HB Form 1295 submitted
 Legal's approval

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1200-431-00-123-005-0-721

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

On call service; funds available as of 2/11/16

Attachments

Contract-C-15-425-02-16-L&G Eng-Pct 3(on call) GEO Tech & CMT

HB 1295-C-15-425-02-16-L&G Eng-Pct 3

legals approval-C-15-425-02-16-L&G-Pct 3

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/11/2016 11:52 AM
Budget & Management	Veronica Ortiz	02/11/2016 02:00 PM
Merlen P. Munoz	Merlen P. Munoz	02/11/2016 04:43 PM
Form Started By: Letty Saenz		Started On: 02/10/2016 01:49 PM
Final Approval Date: 02/11/2016		

AI-53306

Purchasing Department 24. E. 2.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Heidi Ortiz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of a professional services agreement" No. C-16-054-02-16 with **Hinojosa Engineering Inc.** for the purposes of a (job specific) Project: "Surveying Services of the Penitas Landfill" for Hidalgo County Precinct 3, (Contract term one (1) year commencing 02/16/16 - 02/15/17).

BACKGROUND

Acceptance and approval of a professional services agreement [C--16-054-02-16] with Hinojosa Engineering for job specific Surveying Services required for the Penitas Landfill located in HC-Pct 3.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: X-1100-432-00-123-001-0-334

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$11,860 funds available. Pending approval of AI-53334 (02/16/2016).

Attachments

Contract

Approval by Legal

Current Insurance

CIQ Receipt

Current Workers Comp Ins

HB1295 form

Form Review

Inbox

Purchasing Department

Budget & Management

Form Started By: Heidi Ortiz

Final Approval Date: 02/11/2016

Reviewed By

Marty Salazar

Veronica Ortiz

Date

02/09/2016 04:59 PM

02/11/2016 08:29 AM

Started On: 02/06/2016 08:24 AM

AI-53323

Purchasing Department 24. F. 1.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

- a. Acceptance and approval of a Professional Engineering Agreement# **C-16-049-02-16** with **L&G Consulting Engineers, Inc.** d/b/a **L&G Engineering**, for [Job Specific] Project: **“Mile 5 from Taylor Road to FM 2220 (Ware Road)”** for **Hidalgo County Precinct No. 4** including compliance with HB1295 [if and when applicable];
- b. Pursuant to **Article 14** of the "professional engineering services" agreement #**C-16-049-02-16** with **L&G Consulting Engineers, Inc.** d/b/a **L&G Engineering**, is requesting approval to engage the services of **SUB-CONTRACTOR (AMA TERRA ENVIRONMENTAL, INC.)** with adherence to insurance provisions required by said article;
- c. Acceptance and approval of **Work Authorization No. 1 (with an estimated cost of \$ 671,870.00)** as submitted by project engineer, **L&G Engineering** for [Job Specific] Project: **“Mile 5 from Taylor Road to FM 2220 (Ware Road)”** for **Hidalgo County Precinct No. 4**, in connection to agreement # **C-16-049-02-16**.

BACKGROUND

Contract #C-16-049-02-16-L&G Engineering-Pct 4 (Mi 5-Taylor Rd.-FM2220)
 WA#1-C-16-049-02-16-L&G Engineering-Pct 4
 HB Form 1295-Notarized & Acknowledged
 Legals approval

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1347-431-00-124-169-0-721

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available pending 2015 Budget Carryover by the Auditor's Office.

Attachments

Contract# C-16-049-02-16-L&G Engineering-Pct 4(Mi 5- Taylor Rd - FM 2220)
WA#1-C-16-049-02-16-Pct 4 (Mi 5-Taylor Rd-FM2220)
Legals approval-C-16-049-02-16-L&G Eng-Pct 4
Notarized&Acknowledged HBForm 1295-L&G Eng-C-16-049-02-16

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/09/2016 05:03 PM
Budget & Management	Veronica Ortiz	02/11/2016 09:30 AM
Merlen P. Munoz	Merlen P. Munoz	02/11/2016 10:48 AM
Form Started By: Letty Saenz		Started On: 02/08/2016 03:46 PM
Final Approval Date: 02/11/2016		

AI-53161

Purchasing Department 24. F. 2.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Veronica Lopez, COMM. PCT. #4
Submitted By: Marty Salazar, PURCHASING DEPT.
Department: COMM. PCT. #4

Information

CAPTION

Requesting approval of an agreement between HC and AT&T [with acceptance of the document "as-is" without any changes] to provide internet circuit and related services to the Linn-San Manuel Emergency Services Facility including the issuance of a PO through [Requisition #290463] and subject to compliance with HB1295 and/or CIQ if and when applicable with a term of 24 months.

BACKGROUND

1. Hon. Josephine Ramirez recommended some changes to which are attached as supporting documentation;
2. AT&T declined the changes stating that is a pro-forma document and changes cannot be made;
3. Mr. Renan Ramirez has researched and confirmed that other providers do not have facilities in that areas in order to render the services requested.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 1200-431-00-124-007-0-660

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Currently there is Requisition #290463 pending for approval and processing.

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Update proposal from AT&T will require modification increase to submitted requisition. Pct. #4, Ms. Veronica indicates she will request an agenda item to move monies to cover the rest of 2016.

Attachments

290463 Requisition

BACKUP

BACKUP

AT & A San Manuel Contract

letter

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/12/2016 11:43 AM
Budget & Management	Veronica Ortiz	02/12/2016 11:44 AM
Auditor's Office	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Marty Salazar		Started On: 01/27/2016 04:45 PM
Final Approval Date: 02/12/2016		

AI-53382

Purchasing Department 24. F. 3.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Lulu Lucio, COMM. PCT. #4

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: COMM. PCT. #4

Information

CAPTION

Ratification of issuance of PO#738354-\$120,777.10 - Southern Tire Mart, awarded vendor thru TASB-BuyBoard contract #470-14 for tires necessary to avoid a work stoppage including the awarded tires, and/or accessories, parts, appurtenances, mounting & balancing services.

BACKGROUND

See supporting documentation by the Precinct detailing the work stoppage circumstances.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

See copy of PO issued.

FISCAL YEAR: 2016

ACCT. #: 6-1200-431-00-124-007-0-430

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding through PO#738354

Attachments

Backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/11/2016 06:58 PM
Budget & Management	Veronica Ortiz	02/12/2016 08:35 AM
Merlen P. Munoz	Veronica Ortiz	02/12/2016 10:54 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 02:16 PM
Form Started By: Marty Salazar		Started On: 02/11/2016 11:13 AM
Final Approval Date: 02/12/2016		

AI-53256

Purchasing Department 24. G. 1.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Rudy Salinas, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

A. Approval to Purchase All Repair & Replacement Components and Satellite Service from Ground Control for the purpose of Restoring Satellite Service to the County's Emergency Response Trailer through competitive quotes; through Requisition #291654 in the amount of \$5,521.00 for parts, labor, & freight and \$14,004.00 for Satellite Service @ \$389 / Mo. for a Total of \$19,525.00 with Company's response as acceptance of Purchase Order and not an Executed Agreement;

B. Requesting authority to enter into a (36) Thirty-Six Month Satellite Service Agreement with Ground Control commencing upon CC Approval and immediately following service restoration; To be billed Annually at \$389/Month
 (with items subject to compliance with HB1295 and/or CIQ only when and/or if applicable.)

BACKGROUND

Previous Ground Control Satellite Service from 2010 through 2012 was purchased with PO#649561, PO#655703, & 676286 at \$279 Per Month and was CC Approved on AI-24164 on 12/7/10.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-441-00-340-003-0-534

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

LIT Approved on AI-53137 on 2/3/16

Attachments

Tabulation & Quotes

Legal Approval

Vendor Emails

Photos

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/10/2016 03:14 PM
Budget & Management	Veronica Ortiz	02/10/2016 04:40 PM
Form Started By: Rudy Salinas		Started On: 02/02/2016 01:25 PM
Final Approval Date: 02/11/2016		

AI-52901

Purchasing Department 24. H. 1.

CC - REGULAR**Meeting Date:** 02/16/2016**Submitted For:** Marty Salazar, PURCHASING DEPT.**Submitted By:** Sandy Suarez, PURCHASING DEPT.**Department:** PURCHASING DEPT.

Information**CAPTION**

Presentation of sole vendor, Kalifa Western Wear, Inc. submitting the sole and best bid [tabulation sheet contained herein] and meeting all specifications and/or requirements for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County WIC Program -Lease Office Space - McAllen Clinic" - through project No.: 2016-014-01-06-SGS.

BACKGROUND

1. Six (6) procurement packets distributed to vendors.
2. One bid response submitted.
3. Contract will commence on upon Commissioner Court's approval.
4. Contract document was reviewed and approved by Legal Counsel as to form.

Fiscal Impact**FISCAL YEAR:** 2016**ACCT. #:** 6-1292-441-00-350-001-6-441**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:** N**BUDGETARY IMPACT:**

Pending rollover.

AttachmentsRecommendation, tab , participation log, comparisonLegal approval & Contract agreementFiled-CIQ

Form Review**Inbox**

Purchasing Department

Budget & Management

Glinda Pacheco

Form Started By: Sandy Suarez

Final Approval Date: 02/11/2016

Reviewed By

Marty Salazar

Veronica Ortiz

Glinda Pacheco

Date

02/08/2016 12:02 PM

02/10/2016 04:35 PM

02/11/2016 11:21 AM

Started On: 01/11/2016 11:22 AM

AI-53193

Purchasing Department 24. I. 1.

CC - REGULAR

Meeting Date: 02/16/2016
 Submitted For: Daniel Flores, FACILITIES MANAGEMENT
 Submitted By: Moises Salazar, PURCHASING DEPT.
 Department: FACILITIES MANAGEMENT

Information

CAPTION

Acceptance and approval of **Work Authorization No. 2** (with estimated cost proposal of **\$43,430.00**) as submitted by **HALFF ASSOCIATES, INC.** for the purposes of: **Electrical Engineering for Service Facility Remodel for Hidalgo County Planning Offices on 25th Avenue, Edinburg, TX**", through "on-call" agreement #C-15-137-04-28 titled: "Building Repairs/Renovation, Alterations and/or Additions to County Owned Buildings within Hidalgo County Precinct No. 4".

BACKGROUND

Work Authorization #2 - Halff Assoc Inc - C-15-137-04-28 -Electrical Engineering for Service Facility Remodel for Hidalgo County Planning Offices on 25th Avenue, Edinburg, TX.

Fiscal Impact

FISCAL YEAR: 2016
 FUNDS AVAILABLE Y/N?: Y
 BUDGETARY IMPACT:
 Funds available as of 2/11/16.

ACCT. #: 6-1100-419-40-220-001-0-334
 MATCHING FUNDS Y/N?: N

Attachments

[WA 2 -C-15-137-04-28 -Halff Assoc -Electrical Engineering Svc Planning Offices](#)

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/08/2016 12:26 PM
Budget & Management	Veronica Ortiz	02/10/2016 04:37 PM
Glinda Pacheco	Glinda Pacheco	02/11/2016 02:26 PM
Auditor's Office	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Moises Salazar		Started On: 01/29/2016 08:36 AM
Final Approval Date: 02/12/2016		

AI-53380

Purchasing Department 24. J. 1.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Yvette Islas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Acceptance and approval of the following for C-CAP-15-359-01-05 Havana Lomas #4 between Hidalgo County and MJA Construction, LLC as submitted through project engineer Javier Hinojosa Engineering:

1. Final construction contract (CC previously approved to award on 01-05-16) in the amount of \$176,801.00;
2. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee (_____) to execute change orders that involve ...'an increase or decrease in cost of \$50,000.00 or LESS...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

B. Acceptance and approval of the following for C-CAP-15-360-01-05 Havana Lomas #5 between Hidalgo County and 2GS, LLC as submitted through project engineer Javier Hinojosa Engineering:

1. Final construction contract (CC previously approved to award on 01-05-16) in the amount of \$78,125.50;
2. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee (_____) to execute change orders that involve ...'an increase or decrease in cost of \$50,000.00 or LESS...'. The original contract price may not be decreased by 18 % or more without the consent of the contractor".

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1312-431-00-123-310-0-721/723

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 2/12/16.

FISCAL YEAR: 2016

ACCT. #: 6-1200-431-00-123-310-0-721

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 2/12/16.

FISCAL YEAR:

ACCT. #: 6-1312-431-00-123-311-0-721/723

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Req#00291763

Attachments

[havana lomas 4 final constr contract](#)

[havana lomas 5 final constr contract](#)

[262.031](#)

[ai req 53380](#)

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/12/2016 11:17 AM
Budget & Management	Veronica Ortiz	02/12/2016 11:39 AM
Glinda Pacheco	Glinda Pacheco	02/12/2016 02:25 PM
Form Started By: Yvette Islas		Started On: 02/11/2016 10:32 AM
Final Approval Date: 02/12/2016		

AI-53362

Purchasing Department 24. K. 1.

CC - REGULAR

Meeting Date: 02/16/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information**CAPTION**

A. Requesting exemption from competitive bidding requirements under Texas Local Government Code 262.024 (a)(7) - "an item that can be obtained from only one source";

B. Approval of the "Sole Source Declaration" for [West Publishing Corporation and Subscriber] - "**THOMSON REUTERS**", for the purposes of the "**Purchase of Books**" [Print / Pro View eBooks Programs] for the **Hidalgo District Attorney's Office** in connection to agreement # **C-16-084-02-16**, (subject to HB Form 1295) for a period of **twenty-four (24) months, commencing, February 16, 2016 and (in compliance with HB1295).**

BACKGROUND

Agreement w/Thomson Reuters - C-16-084-02-16 - DA's (Books)

Approval by District Attorney's office

HB Form 1295 submitted by Thomson Reuters

Memo -Sole Source Declaration

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-080-002-0-640

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds will be available upon the liquidation of PO 736663.

Attachments

Contract-Thomson Reuters-(Books) District Attys

email from Obdette Calzada-DA's review & approval

HB Form 1295-Thomson Reuters-C-16-084-02-16-Dist Attys (Books)

Memo-Sole Source-Thomson Reuters

AFFIDAVIT

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	02/11/2016 06:53 PM
Budget & Management	Veronica Ortiz	02/12/2016 08:31 AM
Leticia Saenz	Letty Saenz	02/12/2016 10:06 AM
Form Started By: Letty Saenz		Started On: 02/10/2016 03:36 PM
Final Approval Date: 02/12/2016		

AI-53368

Closed Session 25. C.

CC - REGULAR

Meeting Date: 02/16/2016**Submitted By:** Monica Badillo, EXECUTIVE OFFICE**Department:** EXECUTIVE OFFICE

Information**CAPTION**

Deliberation of the appointment, employment and duties of the Hidalgo County Fire Marshal

BACKGROUND

Fiscal Impact**Attachments***No file(s) attached.*

Form Review**Inbox**

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/10/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 04:58 PM

02/10/2016 06:06 PM

Started On: 02/10/2016 04:26 PM

AI-53266

Closed Session 25. D.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-4976-15-D; Disability Rights Texas v. J.E. "Eddie" Guerra in his official capacity as the Sheriff of Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/05/2016 10:57 AM
Purchasing Department	Marty Salazar	02/08/2016 05:09 PM
Form Started By: Monica Badillo		Started On: 02/03/2016 04:37 PM
Final Approval Date: 02/08/2016		

AI-53427

Closed Session 25. E.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Villa Verde.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:19 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Virginia Jones		Started On: 02/12/2016 12:52 PM
Final Approval Date: 02/12/2016		

AI-53428

Closed Session 25. F.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Starlight.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:19 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Virginia Jones		Started On: 02/12/2016 12:54 PM
Final Approval Date: 02/12/2016		

AI-53429

Closed Session 25. G.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Palmera Heights.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Virginia Jones

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:19 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 12:55 PM

AI-53369

Open Session 27. C.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Deliberation of the appointment, employment and duties of the Hidalgo County Fire Marshal

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Purchasing Department

Form Started By: Monica Badillo

Final Approval Date: 02/10/2016

Reviewed By

Veronica Ortiz

Marty Salazar

Date

02/10/2016 04:58 PM

02/10/2016 06:06 PM

Started On: 02/10/2016 04:26 PM

AI-53267

Open Session 27. D.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-4976-15-D; Disability Rights Texas v. J.E. "Eddie" Guerra in his official capacity as the Sheriff of Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/05/2016 10:57 AM
Purchasing Department	Marty Salazar	02/08/2016 05:09 PM
Form Started By: Monica Badillo		Started On: 02/03/2016 04:38 PM
Final Approval Date: 02/08/2016		

AI-53424

Open Session 27. E.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Villa Verde

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Virginia Jones

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:19 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 12:43 PM

AI-53425

Open Session 27. F.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Starlight.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Virginia Jones

Final Approval Date: 02/12/2016

Reviewed By

Veronica Ortiz

Monica Badillo

Date

02/12/2016 01:19 PM

02/12/2016 06:02 PM

Started On: 02/12/2016 12:50 PM

AI-53426

Open Session 27. G.

CC - REGULAR

Meeting Date: 02/16/2016

Submitted For: Michael Leo, COUNTY JUDGE

Submitted By: Virginia Jones, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Palmera Heights.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	02/12/2016 01:19 PM
Final Approval	Monica Badillo	02/12/2016 06:02 PM
Form Started By: Virginia Jones		Started On: 02/12/2016 12:51 PM
Final Approval Date: 02/12/2016		